

**PLANNING BOARD MEETING**  
**Tuesday October 5, 2010**  
**Stow Town Building**

1.	7:00 PM	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input
4.	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

***Appointments***

6.	7:30	Donna Jacobs, SMAHT <ul style="list-style-type: none"><li>• Update on Housing Production Plan</li><li>• Opportunity for affordable housing project with Habitat for Humanity</li></ul>
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***Discussion/Action Items***

7.		Memo from Building Commissioner/Zoning Enforcement Office
8.		Arbor Glen AAN <ul style="list-style-type: none"><li>• Public Access Trail Easement</li></ul>
9.		Derby Woods Subdivision <ul style="list-style-type: none"><li>• Request for minor modification to relocate driveway entrance</li></ul>
10.		Pedestrian Walkway Planning Committee <ul style="list-style-type: none"><li>• Membership Appointment</li></ul>
11.		Ongoing Maintenance of Detention basins
12.		Ridgewood Estates proposed Subdivision Plan <ul style="list-style-type: none"><li>• Request for reduction in Subdivision Application Fee</li></ul>
13.		Executive Session
14.	10 P.M.	Adjournment

**CORRESPONDENCE**

09/24/10 Email from Alyson Toole to Karen Kelleher RE: COA Opposes Proposed Walkway along side and front of Stow Town Hall

09/28/10 Email from Jim Morin to Karen Kelleher RE: Lot #7 Sylvan Drive

**PUBLICATIONS**

09/29/10 Science and Technology "Cell Phones: getting tough on towers"

**LOOKING AHEAD**

10/20/10 Roundabout Design A Viable Alternative to Intersection Design

City of Northampton, MA 5PM-7PM

10/18/10 and 10/26/10 Municipal Right of Way Process from A-Z

10/13/10 thru 12/8/10 CPTC Fall Workshops

<i>Task</i>	<i>Priority</i>	<u><i>Long</i></u> <u><i>Median</i></u> <u><i>ShortTerm</i></u>	<u><i>Timeline</i></u> <u><i>to begin</i></u>	<u><i>PB</i></u> <u><i>Member(s)</i></u>
Zoning Compliance • Establish Standard Process	H	S	07/13/10	Karen
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	07/06/10 07/13/10 07/20/10	All
Sign Bylaw - Review and update Bylaw • Review draft document for Lower Village Sub-Committee • Design Standards • Review area town bylaws	H	S		Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/10/10	All
Golf Course and Orchard Zoning • Overlay District? • Review EO418 buildout • Review Area Town Bylaws	H	S		Kathleen Lori
Lower Village Zoning • Set goals • Methods to achieve goals • Zoning Bylaw Amendments • Design Standards	M	L		Steve
Lower Village Common (Create a “sense of place”) • Report from Lower Village Committee	M	S		Lower Village Sub- Committee
Planned Conservation Development Bylaw (PCD) • Allow by Right • Designate Open Space First	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District • Review Floodplain Studies	L	L		